### User Guide for Enrolment on GSTN Portal (www.gst.gov.in)

## (Migration to GST)

GST Migration starts From 15-November-2016 for Gujarat State, Once Dealer will login on Gujarat Commercial Tax Department Portal (www.commercialtax.gujarat.gov.in) using his Login Id (VAT TIN) and credentials, It will show pop-up window which will show details of GSTN Provisional Id and Temporary password on screen to enrol on GSTN Portal (www.gst.gov.in). Enrolment Process schedule for Dealer of Gujarat State is from 15-Nov-2016 to 30-Nov-2016. Refer <a href="https://www.gst.gov.in/">https://www.gst.gov.in/</a> for further details for GSTN related process/news/video/user guide etc.





1) Dealer will now open GSTN Portal (www.gst.gov.in) for Further Enrolment Process



#### 2)For first time log in, click the NEW USER LOGIN



3) Tick on Declaration submit through continue button.

lome > Login		
GSTN has been assigned the task of collection of transition to GST. I would like to continue my busines GSTN as per the provisions of Proposed Model Goods come into force as on the date to be notified by the C issued shall be effective only from the date to be noti	f data of existing taxpayers under inc ss operations under GST regime, I at and Services Tax Act (GST Act). I ur central / State Government and the fied.	direct taxes for their smooth gree to provide details sought by nderstand that the GST Act shall provisional registration number
The D	eclaration page is displayed.	CONTINUE
Steps to complete Provisional Registration		
<ul> <li>Step 1: Enter the Username and Password provi</li> <li>Step 2: Enter Mobile Number and Email Address</li> </ul>	ded to you by your State VAT Author	usiness entity All future
correspondence from the GST portal will be sent	on this registered Mobile Number a	nd Email Address
Step 3: Enter OTP sent on Mobile Number and E	mail Address provided by you	
<ul> <li>Step 4: Enter information and upload scanned in a</li> </ul>	mages as mentioned in provisional re	gistration form
Please read the User Guide and FAQ (links availa	ble in the footer) before proceed	ling ahead.
In case of any queries please contact our Help D	esk Number or Email Address m	entioned in the footer.

4)Enter provisional id provided by state authority.

Enter the Provisional ID that you received in the e-mail message or any other communication received from the	Indicates Mandatory Fields     Provisional ID (as provided by Tax Authority)	
Enter the Provisional ID that you received in the e-mail message or any other commication received from the	Provisional ID (as provided by Tax Authority)•	
other communication received from the		
Ototo VAT Depertment	▶ 17ААВF00597R1ZЦ	
State VAI Department.	Password (as provided by Tax Authority)*	
	Enter password	
	Type the characters you see in the image below.	
	Enter Characters shown below	
	<b>2</b>	
	LOGIN	
	<b>O</b> First time login: Please contact your VAT Department to get your Provisional ID and Password, if not received or lost.	
	<b>O Existing User:</b> If you have already created your Username and Password, clinet to login.	

5) Enter password provided by State authority.

	Login	
	Indicates Mandatory Fields	
	Provisional ID (as provided by Tax Authority)•	
	17AASF00597R1ZL	
Enter the password that you	Password (as provided by Tax Authority)•	
received in the e-mail message or any other communication received from the State VAT Department.	Enter password	
	Type the characters you see in the image below •	
	Enter Characters shown below	
	• First time login: Please contact your VAT Department to get your Provisional ID and Password, if not received or lost.	
	Existing User: If you have already created your	

6) Enter Captcha value shown in image.

Home> Login		
	Login	
	Indicates Mandatory Fields	
	Provisional ID (as provided by Tax Authority) •	
	17AABF00597R1ZL	
	Password (as provided by Tax Authority)•	
	•••••	
	Type the characters you see in the image below •	
	766832	
	2 <b>116632</b> 0	
Click the LOGIN button.		
	<b>O</b> First time login: Please contact your VAT Department to get your Provisional ID and Password, if not received or lost.	
	Existing User: If you have already created your     Username and Password, click here to login.	

7) Enter valid email and mobile no.

	CONTRACTOR OF CONTRACTOR	
Home Create Username		
	Provisional ID OTP Verification New Credentials Security Questions	
_	vernication	
	Kindly provide the below information to proceed	
_	Indicates Mandatory Fields	
	<ul> <li>Please enter Mobile Number and Email Address of Authorised Signatory. All future correspondences from the GST portal will be sent on this registered Mobile Number and Email Address only. Changes to this will be non- editable till 01/04/2017</li> <li>Email Address •</li> </ul>	
-	prakash32@gmail.com	
	Mobile Number •	
Enter your mobile phone numb	er. +91 9986863270	
	CONTINUE	

8)

V2. Home≁ Create Usern	Aame Provisional ID Verification Kindly provide the below information to proceed	
	Indicates Mandatory Fields	
	Please enter Mobile Number and Email Address of Authorised Signatory. All future correspondences from the GST portal will be sent on this registered Mobile Number and Email Address only. Changes to this will be non- editable till 01/04/2017	
	Email Address•	
	prakash32@gmail.com	
	Mobile Number •	
Enter your mobile pho	+91 9986863270	
	CONTINUE	
	CONTINUE	

9) Enter separate OTP received on email and mobile.

The OTP Verification page is displayed.       OTP Verification         You must have received two different One Time Passwords (OTPs), one on your e-mail address and another on your mobile phone number.       • Indicates Mandatory Fields         Do not share these OTPs with anyone.       • Indicates Mandatory Fields         Check your e-mail message and note your Email OTP. Also check text messages sent on your mobile phone number and       • Indicates Mandatory Fields         Mobile OTP•       Enter Email OTP         Mobile OTP•       Enter Mobile OTP	The OTP Verification page is displayed.       OTP Verification         You must have received two different One Time Passwords (OTPs), one on your e-mail address and another on your mobile phone number.          • Indicates Mandatory Fields          Do not share these OTPs with anyone.          • Indicates Mandatory Fields          Check your e-mail message and note your Email OTP. Also          • Indicates Mandatory Fields	
You must have received two different One Time Passwords (OTPs), one on your e-mail address and another on your mobile phone number.       Please enter the OTPs sent to your Email Address prakash32@gmail.com and Mobile Number 9986863270         Do not share these OTPs with anyone.       Enter Email OTP         Check your e-mail message and note your Email OTP. Also check text messages sent on your mobile phone number and       Mobile OTP	You must have received two       Please enter the OTPs sent to your Email Address         OTPs), one on your e-mail       Please enter the OTPs sent to your Email Address         prakash32@gmail.com       and Mobile Number 9986863270         Do not share these OTPs with anyone.       Enter Email OTP         Check your e-mail message and note your Email OTP. Also       Mobile OTP	
Do not share these OTPs with anyone.     Enter Email OTP       Check your e-mail message and note your Email OTP. Also check text messages sent on your mobile chope number and     Mobile OTP•	Do not share these OTPs with anyone.     Enter Email OTP       Check your e-mail message and note your Email OTP. Also     Mobile OTP•	
Check your e-mail message and note your Email OTP. Also check text messages sent on your mobile chope number and	Check your e-mail message and note your Email OTP. Also Enter Mobile OTP	
your mobile phone number and	check text messages sent on	
note your Mobile OTP. CONTINUE RESEND OTP	your mobile phone number and note your Mobile OTP. CONTINUE RESEND OTP	

10) Click on Resend OTP button in case OTP is expired.

Home Create Userna	me	_
	Provisional ID OTP Verification New Credentials Security Questions Verification	
	OTP Verification	
	Indicates Mandatory Fields	
	Please enter the OTPs sent to your Email Address	
	prakash32@gmail.com and Mobile Number 9986863270	
	Email OTP•	
	•••••	
	Mobile OTP • In case your OTP is expired and you want to receive the OTP anali and receive the OTP anality of the OTP	
	phone number, click the RESEND OTP button.	
	KESEND OT	
1. A		

11) Enter the New user name and new password for the next time log in and fill up other details.

2 Home - Create Username Pro Vi	Visional ID OTP Verification New Credentials Security Questions	
	Kindly provide the below information to proceed  • Indicates Mandatory Fields New Username•	
	Vou are required to choose a New Username. Username should be of 8 to 15 characters, which should start with an alphabet, should comprise of alphabets and can contain numbers, special character (dot (.), underscore (_) or hyphen (-))	
Enter a <b>Password</b> that you will be using from next time onwards.	Enter New Password     Enter New Password     Password should be of 8 to 15 characters, should     comprise of at least one alphabet, one number, once upper	
	case letter, one lower case letter and one special character Re-confirm Bassword*	-

12)Enter security answers. This is required to reset password in case user forgets.

V <sup>12</sup> Home Create Username		
	Provisional ID Verification New Credentials Security Questions	
	Security Questions (To enable you to retrieve your password in case you forget it)	
-	<ul> <li>Indicates Mandatory Fields</li> </ul>	
The Security Questions page is displayed.	1. What is the data of birth of Proprietor (in case of Proprietorship) /Year of commencement of Business? (Others) •	
on this page.	Enter Security Answer	
	2. What is the name of your mother(in case of Proprietorship)/Mother name of Primary Authorized Signatory? •	
-	Enter Security Answer	
	3. Name your main commodity / service •	
	Enter Security Answer	
	4. Name of the first employe	





#### 14)

	anacores manuporty heros	
vz	1. What is the data of birth of Proprietor (in case of Proprietorship) /Year of commencement of Business? (Others) •	
	1990	
	2. What is the name of your mother(in case of Proprietorship)/Mother name of Primary Authorized Signatory? •	
	prabha	
	3. Name your main commodity / service •	
	paper	
	4. Name of the first employee •	
	abhilash	
	5. Personal Mobile Number of Proprietor / Authorized Signatory •	
For each security question, enter the answer.	9986863270	
	SUBMIT	
	03:40 🗴 🔿 🔳 📢 🕞 🍉	

15) Now log in with new user name and password.

V2 Goods and S	ervices Tax	u Login
Home > Login		
	Username and password have been successfully created. Kindly login using these credentials	
	Login	
	<ul> <li>Indicates Mandatory Fields</li> </ul>	
-	Username •	
-	Enter Username	
_	Password •	
	Enter password	
	LOGIN	- 1
	Forgot Username Forgot Password	
	<b>O</b> First time login: If you a logging in for the first time, click new to login	

16)

	Goods and S	Services Tax	🕀 Login
Home	Login		
		<ul> <li>Username and password have been successfully created. Kindly login using these credentials</li> </ul>	
		Login	
		Indicates Mandatory Fields	
		Username •	
	You can login to the GST Common Portal from this	Enter Username	
	page with your new Username and Password.	Password •	
		Enter password	
		LOGIN	
		Forgot Username Forgot Password	
		• First time login: If you a logging in for the first time,	

# 17)Fillup details of business.

Business Details	Promoter / Partners	Authorize Signator	ed Principal ry Place of Business	Addl place of business	Goods & Services	Bank Accounts	Verification	
etails of yo	our Business	Notice the Legal Na	e five fields are auto-popula ame of Business (as per c and Zone/ [	ited: Legal Name of Bu urrent tax Act), PAN of District/ Ward/ Zone.	isiness (as per PAN) f the Business, State	• indicates	mandatory field	
Legal Name	e of Business (as	per PAN)	Legal Name of Bu	isiness (as per curre	ent PAN of the	e Business		
	Prakash Agarwala					AABF00597R		
Prakash Ag	garwala		OM PRAKASH A	GARWALA	AABFOO	597R		
Prakash Ag Trade Name	garwala		Constitution of Bi	GARWALA	AABFOO	597R		
Prakash Ag Trade Name Enter Tra	garwala e de Name		Constitution of Bi Select One Bus	GARWALA usiness • siness Area	AABF00	1597R		
Prakash Ag Trade Name Enter Tra State	garwala e de Name		tax Act) OM PRAKASH Ac Constitution of Bi Select One Bus Zone/ District/ W	GARWALA usiness • siness Area ard/ Zone	AABFOO	1597R trict/ Ward/ Zo	ne No•	

Registration Type*	Registration No. •	Date of Registratio	on •	
Select •		DD/MM/YYYY	<b>#</b>	ADD
ocument Upload	Enter the details of State VAT Registration,	f your existing registration details Central Excise, Service Tax Reg	i like listration.	CANCEL
Proof of Constitution of Busi	ness*			
Select		*		
<ul> <li>File with PDF or JPEG form</li> <li>Maximum file size for uplo</li> <li>Choose File</li> <li>No file chosen</li> </ul>	nat is only allowed. Dad is 1 MB			
			BACK	SAVE & CONTINUE

## 18) Enter details of promoter/partner details.

		In the Pr details of	romoter / P your stakeh	artners tab page, e olders including PA	enter the N details.		• indicates r	nandatory field
etails of Managing / Authorize	d Partr	ners						,
irst Name•		Middle Name				Last Name		
Enter the First Name		Enter th	ne Middle	Name		Enter t	ne Last Name	
Name of Father/Husband								
First Name•		Middle Na	me			Last Nam	e	
Enter the First Name		Enter th	ne Middle	Name		Enter ti	ne Last Name	
Date of Birth•		Mobile Nu	mber •			Email Ad	dress	
DD/MM/YYYY	<b>#</b>	+91	Enter Mo	bile Number		Enter E	mail Address	
State•		District •				PIN Code	•	
Select	Ŧ	Select			٠	Enter P	IN Code	
Jpload photograph (of person wh File with JPEG format is only a Maximum file size for upload is Choose File No file chosen	lose info llowed. 3 100 KE	rmation h	as been	given above)•		OR	<ul> <li>TAKE PIC</li> <li>You can uplo photograph by tak with your device</li> </ul>	TURE ad your ing a selfie e camera
her Information Also authorized Signatory		Select the A	Iso authori	zed Signatory optic	on in case			

### 19)Enter details of authorized signatory.

Windows Windows   Principal Business   Windows Business   Principal Principal   Principal Principal   Principal Business   Principal Business   Principal Middle Name   Enter the First Name Enter the Middle Name   Enter the First Name Enter Telephone Number   Construct Telephone Number   Midel Or First First Telephone Number   Enter Doubling No. / Flat No.* Flor No.   Enter Premise / Building Enter Premise / Building   Building No. / Flat No.* Enter Telephone Number   Enter Road / Street Enter Coality / Village   State* District*   State* Select   Select Enter Pin Code      Planeth PDF or JPEG format is onl	Widings       Promoter / Partners       /         uthorized Signatory       Primary Authorized Signator         ersonal Information         First Name*         Enter the First Name         ame of Father/Husband         First Name*         Enter the First Name         Date of Birth*         DD/Mb//Ymy         Gender*         Male       Female         others         esidential Address in India         Building No. / Flat No.         Enter Building No. / Flat No.         Road / Street*         Enter Road / Street	8				27.90
uthorized Signatory • Indicates mandatory Rel   • Indicates mandatory	uthorized Signatory Primary Authorized Signator ersonal Information First Name Enter the First Name ame of Father/Husband First Name Enter the First Name Date of Birth DD/MM/YYYY Gender Male Female Others esidential Address in India Building No. / Flat No. Enter Building No. / Flat No. Road / Street Enter Road / Street	Authorized Signatory	Principal Place of Business	Addl place of business	Goods & Services	Bank Accounts
Autorized Signatory   Primary Authorized Signatory   First Name*   Enter the First Name   Enter The Number*   Enter The First Name   Enter Nobile Number*   Enter Bail Address   Enter Telephone Number   Enter Bail Address In India   Building No. / Fist No.*   Enter Robile Number   Enter Robile No.*   Enter Robile Number   Enter Robile Number   Enter Robile Number   Enter Robile No.*	Primary Authorized Signatory Primary Authorized Signator ersonal Information First Name Enter the First Name ame of Father/Husband First Name Enter the First Name Date of Birth DD/MM/YYY Gender Gend	Remem	ber to select the Prima re entering the details	ry Authorized Signato of the primary authorize	ry option when ed signatory.	• indicates mandatory fie
Print Name y Ruthfried signatory   First Name   Enter the First Name   Enter the First Name Enter the First Name Enter the Middle Name Enter the Last Name Enter the First Name Enter the Middle Name Enter the Last Name Enter the First Name Enter the Middle Name Enter the Last Name Enter the First Name Enter the Middle Name Enter the Last Name Enter the First Name Enter the Middle Name Enter the Last Name Enter the Last Name Enter the Middle Name Enter the Last Name Enter the Last Name Enter Brist Name Enter Hobile Number Enter Email Address DO/MY/YYY If Enter Telephone Number Chores Cohers Coher	ersonal Information First Name Enter the First Name ame of Father/Husband First Name Enter the First Name Date of Birth DD/MM/YYYY Gender Male Others Esidential Address in India Building No. / Flat No. Enter Building No. / Flat No. Road / Street Enter Road / Street					
First Name* Middle Name Last Name   Enter the First Name Enter the Middle Name Enter the Last Name   ane of Father/Husband First Name* Enter the Middle Name   First Name* Enter the Middle Name Enter the Last Name   Enter the First Name* Enter the Middle Name Enter the Last Name   Date of Birth* Mobile Number* Email Address   Dott of Birth* Mobile Number Enter Hobile Number   Date of Birth* Mobile Number* Enter Email Address   Do/MMY/YYY Image: Telephone Number Enter Email Address   Do/MMy/YYY Image: Telephone Number Enter Floor No.   Building No. / Flat No.* Floor No. Enter Premise / Building   Enter Building No. / Flat No. Enter Floor No. Enter Premise / Building   Road / Street* Locality / Village* Enter Premise / Building   State* District.* PIN Code*   Select Image:	First Name* Enter the First Name ame of Father/Husband First Name* Enter the First Name Date of Birth* DD/MM/YYY Gender* Male Female Others esidential Address in India Building No. / Flat No.* Enter Building No. / Flat No. Road / Street* Enter Road / Street	Ŷ				
First Name*       Middle Name       Last Name         Enter the First Name       Enter the Middle Name       Enter the Last Name         ame of Father/Husband       First Name       Enter the Middle Name       Enter the Last Name         Enter the First Name       Enter the Middle Name       Enter the Last Name         Enter the First Name       Enter the Middle Name       Enter the Last Name         Date of Birth*       Mobile Number*       Email Address         DO/MMVYYY       Image: Telephone Number       Enter Email Address         Order*       Telephone Number       Enter Telephone Number         Gender*       Telephone Number       Enter Premise / Building         Building No. / Flat No.*       Enter Telephone Number       Enter Premise / Building         Road / Street*       Locality / Village*       Enter Premise / Building         Enter Duilding No. / Flat No.       Enter Locality / Village       Enter Premise / Building         State*       District*       FlN Code*       Enter Premise / Building         Select       *       Enter Premise / Building       ************************************	First Name  Enter the First Name  ame of Father/Husband  First Name  Enter the First Name  Date of Birth  DD/MM/YYYY  Gender Male Others  Esidential Address in India  Building No. / Flat No.  Enter Building No. / Flat No.  Road / Street  Enter Road / Street					
Enter the First Name Enter the Middle Name     ame of Father/Husband     First Name*   Enter the First Name     Enter Telephone Number     Enter Road / Street     Enter Road / Street <td>Enter the First Name ame of Father/Husband First Name Enter the First Name Date of Birth DD/MM/YYYY Gender Male Others Esidential Address in India Building No. / Flat No. Enter Building No. / Flat No. Road / Street Enter Road / Street</td> <td>N</td> <td>liddle Name</td> <td></td> <td>Last Nam</td> <td>e</td>	Enter the First Name ame of Father/Husband First Name Enter the First Name Date of Birth DD/MM/YYYY Gender Male Others Esidential Address in India Building No. / Flat No. Enter Building No. / Flat No. Road / Street Enter Road / Street	N	liddle Name		Last Nam	e
ame of Father/Husband  First Name  Enter the First Name  Enter the First Name  Enter the First Name  Enter the First Name  Date of Birth  DotMMY/YYY  Date of Birth  DotMMY  Enter First Name  Enter Enter Email Address  DotMMY/YYY  Date of Birth  Date of Bi	Ame of Father/Husband First Name Enter the First Name Date of Birth DD//MM/YYY Gender Male Others Female Others Esidential Address in India Building No. / Flat No. Enter Building No. / Flat No. Road / Street Enter Road / Street		Enter the Middle	Name	Enter ti	ie Last Name
First Name* Middle Name Last Name   Enter the First Name Enter the Middle Name Enter the Last Name   Date of Birth* Mobile Number* Email Address   D0/MM/VYYY * 91 Enter Mobile Number Enter Email Address   D0/MM/VYYY * 92 Enter Mobile Number Enter Email Address   Cender* Male Female Telephone Number   Cender* Male Female Enter Telephone Number   Enter Building No. / Flat No.* Floor No. Enter Premise / Building   Road / Street* Locality / Village* Enter Premise / Building   Enter Road / Street Enter Locality / Village Enter PIN Code*   Select * Select *   Proof of appointment of Authorized Signatory* Select *   Select * *   Proof of appointment of Authorized Signatory* *   Select * *   Proof of appointment of Authorized Signatory* *   Select * *   Proof of Ipper of JPEG format is only allowed. *   Oncomer File No file chosen *   Upload photograph (of person whose information has been given above)* •   Of Enter Pictornet •   Oriou can upload is 100 KB •   Choose File No file chos	First Name* Enter the First Name Date of Birth* DD/MM/YYYY Gender* Male Female Others esidential Address in India Building No. / Flat No.* Enter Building No. / Flat No.* Road / Street* Enter Road / Street					
Enter the First Name Enter the Middle Name Enter the Last Name   Date of Birth• Mobile Number• Email Address   Do/MM/VYYY +91 Enter Mobile Number Enter Email Address   Order+ Telephone Number Enter Email Address   Others Telephone Number Enter Email Address   Building No. / Flat No.•  Enter Floor No. Enter Floor No. Enter Premise / Building Ent	Enter the First Name Date of Birth* DD/MM/YYYY Gender* Male Female Others esidential Address in India Building No. / Flat No. Enter Building No. / Flat No. Road / Street Enter Road / Street	N	liddle Name		Last Nam	e
Date of Birth* Mobile Number* Email Address   D0/#M/YYYY * +91 Enter Mobile Number Enter Email Address   Gender* Telephone Number Enter Telephone Number   Others Enter Telephone Number   Others Enter Telephone Number   Others Enter Telephone Number   Building No. / Flat No.*   Enter Building No. / Flat No. Floor No.   Name of the Premise / Building   Enter Building No. / Flat No. Enter Floor No.   Road / Street Enter Locality / Village* Enter No.   Enter Road / Street Enter Locality / Village   State* District* Pin Code* Select * File with PDF or JPEG format is only allowed. Maximum file size for upload is 1 MB Choose File No file chosen Upload photograph (of person whose Information has been given above)* • File with JPEG format is only allowed. Maximum file size for upload is 100 KB Choose File No file chosen Or Cattle PICTURE • You can upload your photograph by taking a selfite • You can upload your photograph by taking a selfite • You can upload your photograph by taking a selfite • You can upload your photograph by taking a selfite • You can upload your photograph by taking a selfite • You can upload your photograph by taking a selfite • You can upload your photograph by taking a selfite • You can upload your photograph by taking a selfite • You can upload your photograph by taking a selfite • You can upload your photograph by taking a selfite • You can upload your photograph by taking a selfite • You can upload your photograph by taking a selfite • You can upload your photograph by tak	Date of Birth DD/MM/YYYY Gender Male Female Others esidential Address in India Building No. / Flat No. Enter Building No. / Flat No. Road / Street Enter Road / Street		Enter the Middle	Name	Enter ti	ie Last Name
DOV/MM/YMY +91   Enter Enter   Gender* Telephone Number   Others Enter Telephone Number   Others Enter Telephone Number   Others Enter Telephone Number   Building No. / Flat No.* Floor No.   Enter Building No. / Flat No. Enter Floor No.   Enter Building No. / Flat No. Enter Floor No.   Enter Building No. / Flat No. Enter Floor No.   Enter Road / Street Locality / Village*   Enter Road / Street District*   Select *   Select *   Proof of appointment of Authorized Signatory* Select  Select * File with PDF or JPEG format is only allowed. Maximum file size for upload is 1 MB Choose File No file chosen Upload photograph (of person whose information has been given above)* O File with JPEG format is only allowed. Maximum file size for upload is 100 KB Choose File No file chosen Or an apload your photograph by taking a selfe with your device camera	Gender Male Female Others esidential Address in India Building No. / Flat No. Enter Building No. / Flat No. Road / Street Enter Road / Street		Iohile Number		Email Ad-	frees
Gender* Telephone Number   Male Female   Others Enter Telephone Number   Residential Address in India   Building No. / Flat No. Floor No.   Enter Building No. / Flat No. Enter Floor No.   Enter Building No. / Flat No. Enter Floor No.   Enter Building No. / Flat No. Enter Floor No.   Enter Building No. / Flat No. Enter Floor No.   Enter Building No. / Flat No. Enter Floor No.   Enter Building No. / Flat No. Enter Floor No.   Enter Road / Street Locality / Village*   Enter Road / Street District*   State* District*   Select *   Proof of appointment of Authorized Signatory* Select Select On Select Tor District Select On Select Tor District Select On Select Tor District Select Others	Gender Male Female Others esidential Address in India Building No. / Flat No. Enter Building No. / Flat No. Road / Street Enter Road / Street		+91 Enter Mo	bile Number	Enter F	mail Address
Gender* Telephone Number   Male Female   Others   Enter Telephone Number  Others     Enter Telephone Number  Others  Read / Street India  Building No. / Flat No. Flor No. Enter Floor No. Enter Premise / Building   Enter Building No. / Flat No.   Enter Floor No.   Enter Premise / Building   Road / Street Enter Cocality / Village   Enter Road / Street   District Select   Select   Select   Select   Or appointment of Authorized Signatory*   Select   Select   Proof of appointment of Authorized Signatory*   Select   Select   Othoose File No file chosen   Upload photograph (of person whose Information has been given above)* O File with JPEG format is only allowed. Maximum file size for upload is 100 KB Choose File No file chosen Or analogy our photograph by taking a selfe with oper file No file chosen Or analogy our photograph by daking a selfe with oper file No file chosen Or analogy our photograph by daking a selfe with oper file No file chosen Or analogy our photograph by daking a selfe with oper file No file chosen Or analogy our photograph by daking a selfe with oper file No file chosen Or analogy our photograph by daking a selfe with oper file No file chosen Or analogy our photograph by daking a selfe with oper file No file chosen Or analogy our photograph by daking a selfe with oper file No file chosen Or analogy our photograph of day our photograph by daking a selfe with oper file No file chosen Or analogy our photograph of day our photograph by daking a selfe with oper file No file chosen Or	Gender Male Female Others  esidential Address in India Building No. / Flat No. Enter Building No. / Flat No. Road / Street Enter Road / Street					
Building No. / Flat No. Floor No.   Enter Building No. / Flat No. Enter Floor No.   Enter Building No. / Flat No. Enter Floor No.   Road / Street Locality / Village   Enter Road / Street Enter Locality / Village   State* District*   Select Select   PIN Code*   Select Select   Proof of appointment of Authorized Signatory*   Select *   Priod of appointment of Authorized Signatory*   Select *   Proof of appointment of Authorized Signatory* Select * File with PDF or JPEG format is only allowed. Maximum file size for upload is 1 MB Choose File No file chosen Upload photograph (of person whose information has been given above)* • • File with JPEG format is only allowed. • Maximum file size for upload is 100 KB Choose File No file chosen Upload photograph (of person whose information has been given above)* • File with JPEG format is only allowed. • Maximum file size for upload is 100 KB Choose File No file chosen	esidential Address in India Building No. / Flat No. • Enter Building No. / Flat No. Road / Street • Enter Road / Street	Ţ	elephone Number Enter Telephone	r Number		
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### 20) Enter details of principal place of business.

		• indicates mandatory field
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Road / Street •	Locality / Village •	
Enter Road / Street	Enter Locality / Village	
State•	District •	PIN Code •
Meghalaya	Select	Enter PIN Code
Contact Information		
Office Email Address*	Mobile Number •	Office Telephone Number
Enter Email Address	+91 Enter Mobile Number	Enter Telephone Number
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### 21) Enter details of additional place of business.

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Business Details	r/ Authorized signatory	Principal Place of Business	Addl place of business	Goods & Services	Eank Accounts	Verification
Details of Additional F	Places of your Busi	ness			• indicates n	nandatory field
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### 22) Enter details of bank accounts.

Details Partners	Authorized Signatory	Principal Place of Business	Addl place of business	б Goods & Services	Bank Accounts	Verification
ank Accounts Maintained	By the Appli	cant for Condu	cting Business			
Account Number*	Ţ	ype of Account •		Others •		
Enter Account Number		Select		•		
Enter Bank IFSC Code• Enter IFSC Code for Bank Bank Name	GET	ADDRESS	i Don't know y Click here to f Bank	your IFSC Code? ind your bank h for IFSC Code of yo click the here link.	ur bank,	
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usiness Details	Promoter / Partners	Authorized Signatory	Principal Place of Business	Addl place of business	Goods & Services	Bank Accounts	Verification
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I/We ł	nereby solemnly	affirm and decla	re that the info	rmation given he	rein above is tri	ue and correct to	o the best
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23) Submit details with DSC/E-Signature.

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Authorized Signaton Ravi [AALFP2500)	<b>Warning</b> These informations are being collected under the Provisions of the Proposed Goods and Services Tax Act, 2016. Since All filled information along with annexure are subject to verification in the GST regime, therefore, in case of mieleding (uncertainty of the service with which with the service are subject to be a service and the service are subject to be a service and the service are subject to be a service and the service are subject to be a service are subject to be a service and the service are subject to be a servic	
Designation Manager	CANCEL PROCEED	SUBMIT

24) Select DSC from pop up window and sign.

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Success Thank you for submission. System will verify / validate the information submitted after which	n acknowledgement will be sent in next 15 minutes.
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25) On successful submission it will show message on screen and you will receive notification with unique application reference number (ARN) on your registered email address and mobile phone number.

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